

Metro – West Building Officials

Dear Metro West Members,

My name is Henry Fontaine, I would like to ask your support for consideration of a Board of Directors position with the Metro West Building Officials.

I have been an Inspector since 2009 and in the construction field for over 40 years. I find the meetings very informative and would like to help in any way to maintain what we have in place and see what we can do to help improve on any thoughts from the members.

I look forward in serving the Board of Directors in any way I can.

Sincerely,

Henry Fontaine

**Henry L. Fontaine**  
**77 Fletcher Street - Dunstable, MA 01827**  
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*henryfontaine56@gmail.com*

**Education**

*Tyngsboro High School, Tyngsboro, MA*

*1974 – Graduate*

**Work Experience:**

**Town of Westford, Westford, MA**  
*Assistant Building Commissioner*

*2018 - Present*

*Under general direction of the Building Commissioner, performs administrative, supervisory, and inspectional work related to the enforcement and interpretation of the State Building Code, local zoning ordinances, and the By-Laws of the Town of Westford. Conduct inspections, answers questions regarding code enforcement and structural requirements for the public, architects, contractors and engineers; and to do related work as required. Enforce all other applicable rules and regulations. Fulfill the responsibilities of the Building Commissioner in the Commissioner's absence. Perform any other related tasks as required.*

**Town of Dunstable, Dunstable, MA**

*2018 - Present*

*Building Inspector – Zoning Enforcement Officer – Part time on call position -*

*Under general direction of the Building Commissioner, performs administrative, supervisory, and inspectional work related to the enforcement and interpretation of the State Building Code, local zoning ordinances and the By-Laws of the Town of Dunstable.*

**Town of Needham, Needham, MA**  
*Assistant Building Commissioner*

*2009 – 2018*

*Provide administrative, supervisory and technical work connected with the interpretation and enforcement of the Massachusetts Building Code.*

*Assist the Building Commissioner in both written and verbal communication with all customers including, but not limited to other town department, other local governments, state and federal agencies.*

*Assist the Building Commissioner with methods of training team members in the areas of inspectional techniques, plan reviews, required documentation, zoning regulations and zoning enforcement.*

*Perform field inspections to verify that all work is being performed in accordance with approved plans and all applicable codes.*

*Periodically inspect and certify buildings and structures or parts thereof in accordance with the Massachusetts State Building Code Table 110.*

***Town of Lexington, Lexington, MA*** *2012 – 2015*  
*Plans Reviewer – Building Inspector – Part time - Evenings*

*Perform plan reviews on residential and commercial properties, related office duties.*

***Henry L. Fontaine Builder, Inc. Dunstable, MA*** *1985 - 2015*  
*Founder & President*

*Design and build custom homes, additions, renovations and home remodels*  
*Project Management: scheduling and overseeing subcontractors*  
*Obtain all necessary permits, inspections and Certificate of Occupancy*  
*Maintain relationships with clients, project progress updates, and client concerns*  
*Commercial tenant fit ups*  
*Custom framing – residential and commercial*

***Certifications:***

*Board of Building Regulations and Standards (BBRS) – Certified Building Official -*

*Building Commissioner – Certificate BO-1699*

*International Code Council – Certified Building Official – 8022742*

*Massachusetts Construction Supervisors License – CS-047620 – Unrestricted*

*References Available Upon Request*